



# THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA

(Set up by an Act of Parliament)

Chennai Office

Dear Sir/Madam,

15<sup>th</sup> September, 2017

## Subject: Payment of Annual Membership & CoP Fees for the year 2017-18

As you are aware, the annual Membership Fee and Certificate of Practice (COP) Fee (in the case of members in practice) became due and payable on 1-April-2017. Accordingly, a circular to this effect was sent to all the members by this office and an announcement to this effect was also published in "The Chartered Accountant" Journal and Regional Council Newsletter. The schedule of fee payable for the Year 2017-18 is as under in Indian Rupees (INR):

Category of Member/ COP	Other Members	Senior Citizen (60 Years & above)
Associate without Certificate of Practice	1,500/-	1,100/-
Associate with Certificate of Practice	4,500/-	4,500/-
Fellow without Certificate of Practice	3,000/-	2,300/-
Fellow with Certificate of Practice	7,000/-	7,000/-

On a review of our records it is observed that the necessary payment in full is still to be received from you or is under process. You are accordingly requested to ensure that afore stated applicable fees for Membership and Certificate of Practice are received by this office positively by 30-Sep-2017. In case the due amount has already been remitted, we would request you to kindly send us the particulars of remittance by return of post to enable us to reconcile it and give due credit to your account and ignore this communication.

As per provisions of CA Regulations, non-receipt of applicable fee(s) by 30-Sep-17 would result in removal of your name from register of members and cancellation of COP without further notice or reference with effect from 1-Oct-17, after this final reminder.

In case you have paid your Membership Fee and COP Fee in advance or in part, please calculate the balance amount as per current rates specified above and ensure to remit the same by the last date which is 30-Sep-17.

Considering the Digital India initiative of Government of India and immense benefits, esteemed members are requested to **make Membership and COP Fee(s) through ONLINE mode only** through the following links:

Fee Payment	URL/ Link
Membership Fee Payment:	<a href="http://memfee.icai.org">http://memfee.icai.org</a>
Balance Membership Fee Payment:	<a href="http://memfee.icai.org/memfee2.html">http://memfee.icai.org/memfee2.html</a>

Senior Members and members facing extreme difficulties may send crossed Cheque/ Demand Draft drawn in favour of "The Secretary, The Institute of Chartered Accountants of India" payable at the place where the respective Decentralised Office is situated. The payment may be sent to the Decentralised Office of the institute at Chennai or Bangalore or Hyderabad or Kochi. Please quote your name and membership number on reverse of the Demand Draft or Cheque.

Kindly note that in the event of your name being removed from the Register of Members and/ or Cancellation of COP w.e.f. 1st October 2017 on account of nonpayment of membership fee, you will NOT be entitled to (a) carry on practice, (b) train articled trainees and the article period of existing articled assistant(s) will get terminated with effect from 30th September, 2017, (c) continue proprietary firm or (d) remain in partnership of firm till the Membership and COP is restored.

We may incidentally mention that all new enrolment, Fellow Member enrolment, issue of COP etc., membership payments shall attract 18% GST.

Kindly give utmost priority and comply with afore stated requirements by 30-Sep-2017 and oblige.

Yours faithfully,

Dr.P.T. GIRIDHARAN  
Joint Director